

Foulden, Mordington and Lamberton Community Council
 Agreed 6th July 2020

28/04/2020

800pm

Remote Zoom meeting

Meeting called by:	Andy Manley (AM)	Type of meeting:	Community Council Meeting
Facilitator:	Councillor Carol Hamilton followed by Harry Frew (HF)	Note taker:	Anton Whittingham (AW)
Timekeeper:	Andy Manley (AM)		
Attendees:	Audrey Sanderson (AS) , Elaine Oswald (EO) , Harry Frew (HF) , Helen Dempster (HD) , Julia Trotter (JT) , Thomas Trotter (TT) , Nicola Whittingham (NW) , Anton Whittingham (AW) , William Calder (WC) , Councillor Carol Hamilton		
Apologies	None		

Minutes

Agenda item:	1. Welcome and Introduction. Welcome and introductions by Councillor Carol Hamilton (Returning Officer) who will chair the meeting for the appointment of office bearers	Presenter:	Councillor Hamilton
<p>Time: 800pm</p> <p>Welcome from Councillor Hamilton, who noted this as the first formal meeting of the FMLCC. Councillor Hamilton noted that her role is to support the functioning of community councils in the Scottish Borders Council (SBC) region. There are 13 community councils in the county, Helen Laing and Jim Fullerton are the other county councillors for the Berwickshire area. However they are members of the Planning Committee at SBC and are not in a position to discuss planning applications with community councillors so as to avoid potential conflict of interest for all parties concerned.</p>			

Agenda item:	2. Apologies for Absence.	Presenter:	Councillor Hamilton
<p>814pm</p> <p>No apologies</p>			

Agenda item:	3 Declaration of Interest	Presenter:	Councillor Hamilton
<p>815pm</p> <p>None</p>			

Agenda item:	4 Membership of Community Council. Note new membership of Community Council.	Presenter:	Councillor Hamilton
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817pm

Councillor Hamilton confirmed there was not an excess of applications for the role of community councillors, therefore the new members of the FMLCC are as follows:

New Councillors	Area
Thomas Trotter	Mordington
Julia Trotter	Mordington
Helen Dempster	Mordington
Andy Manley	Foul登
Anton Whittingham	Foul登
Nicola Whittingham	Foul登
Elaine Oswald	Foul登
Harry Frew	Foul登
Audrey Sanderson	Lamberton
William Calder	Lamberton

John Novak(**JN**) will continue to deal with existing planning matters until a decision is made on planning application **20/00067/FUL (Willowdean)**

Agenda item:	5. Note and sign declaration to abide by Code of Conduct for Community Councillors.	Presenter:	Councillor Hamilton
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817pm

Councillor Hamilton indicated that all new community councillors have to indicate to **AW** via email that they have read and agreed to abide by SBC's code of conduct for community councillors.

(continued..)

Agenda item:	6. Appointment of Chair 7. Appointment of Vice Chair 8. Appointment of Secretary 9. Appointment of Treasurer 10. Agree authorized signatories	Presenter:	Councillor Hamilton HF HF HF HF
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823pm

Councillor Hamilton proposed the selection of nominations for the key positions in the community council.

Position	Nominated	Proposer	Seconded	Elected Yes/No
Chairman	AM	WC	-	No
Chairman	HF	AM	NW	Yes
Vice Chairman	TT	AM	EO	Yes
Secretary	AW	AM	HD	Yes
Treasurer	AM	HF	JT	Yes
Authorized signatory	HF	AM	WC	Yes

Current authorized signatories are **JT, JN** and **Francis Donoghue**

Agenda item:	11. Minutes of last meeting 14/04/2020	Presenter:	HF
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826pm

Minutes approved with no changes.

Agenda item:	12. Co-opting of additional members	Presenter:	HF
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829pm

HD suggested her husband be co-opted onto the council due to specialist expertise with **HD** acting as the link councillor. **Councillor Hamilton** will confirm with **HF** if this arrangement is acceptable to SBC.

Agenda item:	13. Any Other Items which the Chairman Decides are Urgent	Presenter:	HF
<p>833pm</p> <p><u>Lamberton potential planning application</u></p> <p>WC: New planning application from Eat, Sleep and Ride social enterprise. This organization is looking to acquire new field space for its business activities. The organization is looking to develop a field and shed in Lamberton. They have submitted a pre-application. Current advise by SBC is that the pre-application won't be approved. However, no formal planning application has been submitted as yet. The organization has requested a service road be built as part of the development. The pre-application stage is not visible on the council's on line planning applications website. WC proposed that the planning applications are monitored for the time being. This organization had a previous planning application rejected. Councillor Hamilton said to contact her if anyone was concerned about this application should it go forward.</p> <p>834pm</p> <p><u>Foulden planning application</u></p> <p>No: 20/00067/FUL Erection of 52 holiday lodges with office, reception/shop and formation of associated roads and parking Land North West Of Willowdean House</p> <p>AM raised the issue of whether the planning committee meeting on the 29th June for the above development would still take place, and if so, what format due to the current lockdown arrangements. FMLCC to monitor this.</p> <p>835pm</p> <p>Councillor Hamilton left the meeting at this point.</p>			

Agenda item:	14. Any other Business	Presenter:	HF
<p>837pm</p> <p>HF will write to both Gregory Lauder Frost and Frances Donoghue to thank them for their service supporting the work of FMLCC . Their contributions to FMLCC are noted and acknowledged here for the record. HF will also contact Anne Nixon to thank her for her work as the previous Secretary. Her contribution is also noted and acknowledged here for the record.</p> <p>841pm</p> <p>Future meeting frequencies. AM made the initial proposal for every 2 months. This proposal was agreed unanimously. After feedback from members indicating their availability Monday was agreed as the meeting day. Members to circulate preferred contact details to AW who can share with the group. AM has taken the team photo for the website.</p> <p>849pm</p> <p>Footpaths Maintenance Officer vacancy. Review COVID-19 support grant to see if it can be used to fund new machinery to cut footpaths. Further discussion and decision to take place at the next meeting.</p> <p>855pm</p> <p>FMLCC Webmaster: AW has had communications from Linda Trickett regarding handover. AW suggested there is a generic contact address for enquiries which AW will pass on to community council members.</p> <p>900pm</p> <p>Playing Field Manager and Honorarium: It was confirmed that Gregory Lauder Frost has fixed the pavilion roof and dealt with weeds. AM suggested an all-weather surface and changing one of the tennis courts into a multi-use area post COVID-19. HF says there are trustees for the playing field and this idea could be the basis for potential bid. AM also suggested a "Trim Trail" - a bid for this activity would fund appropriate robust outdoor exercise equipment that could be situated in the park area. These ideas were seen as having potential for potential bids. NW also pointed out that ideas should attract local residents to the park area.</p> <p>903pm</p> <p>FMLCC accounts 2019-20: Accounts - run on the financial year. Query in accounts was funding paid to Fraser McGregor for the road/pavement maintenance contact. JT to send copies of accounts to HF and AM as the confirmed new Chair and Treasurer.</p> <p>915pm</p> <p>Survey distribution: It was proposed to deliver it to as many people as possible. AM was thanked for his work on the draft survey. AM proposed the survey be created by post and email. HD and JT agreed to review survey distribution logistics for Mordington. Eileen Graham could be contacted at SBC re GDPR compliance advice for the survey. AM demonstrated the layout of the questionnaire. Plan would be to email it and collect it. Proposal to pass questionnaire to Eileen Murray at the Village Hall who will forward to 100 club members. WC and AS will support distribution of survey in Lamberton. NW will support distribution in Foulden. EO asked about a timeline for the survey. AM looking to have returns by mid-June. AM to provide feedback on data in July</p> <p>920pm</p> <p>Virtual Car Boot Sale: EO suggested an on line activity as an auction. JT suggested seeing how the current lockdown situation evolves over the immediate future before making any decisions.</p> <p>924pm</p> <p>JT raised the issue of vehicles passing through the main road in Foulden regularly exceeding the speed limits. She had a received a letter from a concerned resident. AM has also contacted the Council regarding the speed limit near Burnbank. Feedback from SBC was that the matter needed to be referred to the Scottish government. HF suggested the community</p>			

police as a vehicle to deal with this but it indicated it will take time in light of current police priorities. **HD** raised the issue of fast moving farm vehicles at Mordington Clappers. **JT** highlighted this is an ongoing issue. Spring-bank is being used as a passing place. **HF** pointed out that speeding was an area wide issue.

Agenda item:	15. Date of next meeting	Presenter:	HF
929pm			
Date of next meeting: Monday 6th July at 7.30pm on Zoom agreed.			
<p>AM proposed 1st Monday every other month, This was agreed. EO suggested that if meetings return to face to face they should start earlier if they are re-instated. Proposal to start next meeting on Zoom at 7.30pm. HF to review technical process for co-opted non community council attendees to attend and present at community council meetings. JT reminded the Community Council of the open forum for local residents to attend; it starts prior to a formal community council meeting.</p> <p>AW to set up proposed calendar for meetings in the minutes.</p> <p>Meeting closed at 9.33pm</p>			

Action Items from meeting 14/04/2020	Person responsible	Deadline	Status
✓ Transfer operation of website and face-book to new community council member (AW)	JT	28/04/2020	Confirmed, AW now has admin access to face-book and twitter
✓ Increase capacity for use of Sports Field (<i>post lifting of COVID-19 restrictions</i>)	NW	28/04/2020	On agenda 06/07/20
✓ Ascertain whether it is possible to hold formal community council meetings on Zoom.	HF	28/04/2020	Confirmed
✓ PROPOSED DATE OF NEXT MEETING: 28/04/2020 at 8.00pm on Zoom	AM	21/04/2020	Agreed

Please note items rated green have been dealt with or completed.

Action Items from meeting 28/04/2020	Person responsible	Deadline	Status
✓ All newly elected Community Council Members to return contact details and confirmation of acceptance of the community councillor code of conduct by email to AW by 10/05/2020	FMLCC	10/05/2020	All acceptances returned
✓ Co-opting of additional members who are not community councillors, county councillors or officers based upon	HF/Councillor Hamilton	31/05/2020	Arrangement confirmed

Action Items from meeting 28/04/2020	Person responsible	Deadline	Status
specific expertise to support the work of the community council			
✓ Monitoring of potential new planning applications in Lamberton to be highlighted to Community Council	FMLCC	06/07/2020	On agenda of 06/07/20 meeting
✓ Monitor of status of Planning Committee meeting planned for 29/06/2020 to review application 20/00067/FUL	HF	29/05/2020	On agenda of 06/07/20 meeting
✓ HF to contact Gregory Lauder Frost, Francis Donoghue and Anne Nixon to thank them for their past service to FMLCC	HF	31/05/2020	Completed
✓ Proposal of planned calendar of future Community Council meetings to be circulated for approval by members	AW	03/05/2020	Circulated with the minutes
✓ AM to take photos of community council members for website, potential newsletters and other e-media	AM	03/05/2020	Completed and circulated
✓ Review Covid-19 support funding to identify potential to fund safer walking access between Foulden Village and Burnbank alongside A6105. To be decision item on next Community Council meeting agenda	FMLCC	06/07/2020	On agenda for meeting 06/07/2020
✓ HF to identify potential candidates for footpaths maintenance officer role. To be decision item on next Community Council meeting agenda	HF	06/07/2020	On agenda for meeting 06/07/2020
✓ Copies of accounts to be sent to new Chair, Treasurer and Secretary	JT	03/05/2020	Completed
✓ Review survey logistics for Mordington	HD and JT	18/05/2020	Completed
✓ Review survey logistics for Lamberton	WC and AS	18/05/2020	Completed
✓ Review survey logistics for Foulden	AM and NW	18/05/2020	Completed
✓ AW to check GDPR information for AM	AW	05/05/2020	AM has completed this
✓ Timeline for survey analysis	AM	15/05/2020	Timetable circulated
✓ Distribution, collection, collation, and presentation of draft information from survey at next FMLCC meeting	AM	05/07/2020	On agenda for 06/07/20

Action Items from meeting 28/04/2020	Person responsible	Deadline	Status
✓ Contact community police with reference to speeding vehicles in all three areas of the Community Council	HF	31/05/2020	On agenda for 06/07/20 meeting
✓ PROPOSED DATE OF NEXT MEETING: 06/07/2020 at 7.30pm on Zoom – agenda items to be sent to Secretary by 29th June	AM	28/04/2020	Agreed

Follow up information

1)Proposed dates for future community council meetings until end of March 2021.

Meeting date (all Mondays)	7.00pm to 7.30pm (Residents and employers based in Foul登, Mordington and Lamberton)	7.30pm to 9.00pm (Community councillors, SBC councillors, Officers, MPs and other co-opted individuals only)	Venue(subject COVID 19 guidance)
14 th September 2020	Open forum	Community council meeting	Foul登 Village Hall
2 nd November 2020	Open forum	Community council meeting	Lamberton Village Hall
11 th January 2021	Open forum	Community council meeting	Foul登 Village Hall
1 st March 2021	Open forum	Community council meeting	Lamberton Village Hall

